

CII

innoRail INDIA 2026

Innovations | Designs | Prototypes

26 - 28 November 2026

RDSO Stadium Ground, Lucknow, Uttar Pradesh, India

Exhibitor Services Manual

Event Supporters

Event Sponsor

HITACHI

Platinum Sponsor

AHIL AND HITECH INDUSTRIES LIMITED

Gold Sponsor

KYOSAN | TSTS Innovation and Safety

Wabtec CORPORATION

ZF

Silver Sponsor

CP PLUS

Holland

Plasser India®

Lanyard / Badges Sponsor

JSL JINDAL STAINLESS

Checklist

PLANNING SCHEDULE

Service	**Due Date Form**
Space Booking Contract Form	Immediate
Power Requirement	30 October 2026
Fascia text	30 October 2026
Exhibitors Badges	30 October 2026
Layout Plan Approval	30 October 2026
Stand Possession (Raw Space)	**23 November 2026**
Moving in of Heavy Exhibits	15 November 2026 (2000 Hrs)
Stand Possession (Built-up)	**25 November 2026 (1000 Hrs)**
Stand Completion	25 November 2026 (1300 Hrs)
Fair Inauguration	**26 November 2026**
Fair Duration	**26 – 28 November 2026**
Settlement of Dues (if any)	15 October 2026
Submission of Exit Pass	28 November 2026
Exit from the Ground	28 November 2026 (1800 Hrs)

INDIA : FACT FILE

SECTION - 1

GENERAL INFORMATION

Lucknow 5

Services **6**

Inland Travel **6**

Practical Information **6**

India: Fact File

GENERAL INFORMATION

The **7th InnoRail India 2026** Secretariat wishes you every success in your participation in the **7th InnoRail India 2026** to make your stay in Lucknow, Uttar Pradesh pleasant you may find the following tips useful.

1 Lucknow

Lucknow 1,400 meters covers an area of 2,528 square kilometers. The population is over approximant 28 million.

2.1. Climate: Lucknow has a humid subtropical Climate with cool, dry winters from November to February and dry, hot summers from April to June. The rainy season is from July to mid-September, when the city gets an average rainfall of 896.2 millimeters (35.28) from the south-west monsoon winds, and occasionally frontal rainfall will occur in January. In winter the maximum temperature is around 25°C (77°F) and the minimum is in the 3°C (37°F) to 7°C (45°F) range. Fog is quite common from late December to late January. Summers are extremely hot with temperatures rising into the 40°C (104°F) to 45°C (113°F) range, the average highs being in the high of 30s (degree Celsius).

2.2. Health Regulations: A valid yellow fever certificate is mandatory for all persons (including infants) who have been, even in transit, in Africa or South America or Papua New Guinea in the last six days. The Certificate becomes valid 10 days after vaccination. India does not require immunisation against smallpox and cholera. A person arriving in India, who is required to possess a Yellow Fever Vaccination Certificate in accordance with these requirements will, IN THE ABSENCE OF A VALID VACCINATION CERTIFICATE BE QUARANTINED FOR A PERIOD OF UPTO SIX DAYS, WITHOUT EXCEPTION.

2.3. Customs Clearance: The Duty-Free Allowance for passengers (above 12 years of age) is INR 25,000 for Indian residents or foreigners residing in India if the stay abroad is more than 3 days (INR 4,000 for tourists of foreign origin; nil for tourists of Nepalese or Bhutanese origin coming from their respective countries) for bonafide baggage (i.e. for personal use or giving as gifts). The Allowance is INR 6,000 if the stay abroad is upto 3 days. These include 200 cigarettes (or 50 cigars or 250 gms tobacco) and liquor and wines upto 32 oz (1 litre). You may also bring in articles for your personal use including cameras with 5 rolls of film, a reasonable quantity of jewellery, one pair of binoculars, one portable musical instrument, one radio set, one tape recorder, one portable typewriter, laptop computer, one perambulator and professional equipment, on the undertaking that you will take them back with you when leaving India. The duty rate beyond the free baggage allowance is 61.4 percent. Drugs and narcotics and the import of firearms is prohibited. There are DUTY-FREE shops at the airport both at the Arrival and Departure lounges.

2.5. Transport: The city and its suburbs are traversed using its road networks. Lucknow is well connected by Road, Rail and Air with most cities and towns in India except through waterways. The city has better transport infrastructure, though road infrastructures are not well maintained and developed according to the growing needs of transport, making traffic congestion a major problem in the city. Prepaid Taxis are available at the airport. Contact the Pre - Paid Taxi booth at the arrival building.

2.6. Public Taxi: This is metered. Ensure that the driver flags down the meter before he starts. Minimum fare is INR 15 - 28.

2 SERVICES

3.1. Banks: Most Banks are open from 1000 hrs – 1700 hrs (Monday – Friday) and 1000 hrs – 1400 hrs (Saturday).

3.2. Credit Cards: American Express, Citibank, Master Card, Visa and Diners Club Credit Cards are generally accepted by large establishments, including hotels, shops and airlines.

3.3. Sightseeing / Guides: You can rent a chauffeur-driven car or join a conducted tour which is probably the best way to see the most in the least amount of time. Contact the official travel agency of the show to make your travel arrangements. English speaking guides approved by the Government of India can be hired at all important places of interest.

4 INLAND TRAVELS

4.1. Air Travel: India offers many facilities for tourists' travel within the country. However, special permits are required for visiting certain border areas as specified from time to time. These can be obtained from the Ministry of Home Affairs Office at Lok Nayak Bhavan, Khan Market New Delhi. Port Blair does not require a permit for stays upto 15 days. Indian Airlines offers foreigners packages for travel anywhere in India. 'Discover India': 21 days unlimited travel, at a fixed package rate; India Wonder Fares (limited region wise) 7 days.

4.2. Foreign tourists and NRIs only: International Tourist Bureaus issue reserved tickets to the Foreign Tourists and NRIs holding valid passport against payment in US dollars, Pounds, Sterling, Euros and indian Rupees. These Bureaus also sell Indrail passes which are issued to foreign tourists / NRIs on production of valid passports and valid visa. Indrail pass entitles the pass holder to travel as he likes over the entire Indian Railways without any route restriction within the period of validity of IRP. Indrail pass, however, does not guarantee reserved accommodation.

A tourist can obtain reservations against Indrail passes from any reservation office over Indian Railways.

For getting any clarifications regarding use of Indrail passes and facilities to the foreign tourists, the passengers should contact at:

International Tourist Bureau, First Floor, Station Building,
New Delhi Railway Station, New Delhi- 110055
Phone: +91-11-42625156, Fax: +91-11-23343050

5 PRACTICAL INFORMATION

5.1. Doctor / Chemist: All major hospitals are available 24 Hrs.

5.2. Electricity: Voltage in Coimbatore is 230 / 400 V AC 50 Hz.

5.3. **Food and Beverage:** The Awadh region has its own distinct "Nawabi" style cuisine. The best-known dishes of this area consist of various kinds of biryanis, Kebabs, and breads. Kebabs are served in a variety of styles – K*akori*, G*alawati*, S*hami*, B*oti*, P*atili-Ke*, G*hutwa* and S*eekh* are among the available varieties. The Tunde ke Kabab restaurant has operated for more than a century and is the most popular source of kebabs. The acclaim of Lucknow's kebabs is not limited to the local population, and the dish attracts people not only from other cities but also from other countries.

Restaurants that serve Indian, Chinese, Continental, and other cuisines. Liquor is available freely in wine shops. It is also served in bars and restaurants in all major hotels, and in some other restaurants. Theatres, etc. are not licensed to serve liquor. National holidays are dry days when all liquor shops remain closed. The **CONSUMPTION OF LIQUOR IS PROHIBITED IN PUBLIC PLACES.**

5.4. **Shopping:** India is a shopper's paradise. Of particular interest are carpets, handicrafts, jewellery, readymade garments, and leather goods. It's best to buy goods only from the established shops and official Indian government outlets.

5.5. **Postage Rates:** Foreign air mail rates: Letter INR 20 - 30, Aerogramme INR 15.00, Post Card INR 4 - 12. Inland postal rates: Letter INR 20 (upto 20 gms plus INR 8 for every additional 20 gms). These rates are subject to revision by the Government of India. (http://www.indianphilately.net/intlpostalrates.html)

5.6. **Speed Post:** Ensured delivery of time-bound mail including registered letters and parcels within 24 to 72 hours. The International Speed Post Service offers delivery to many countries within 48 to 72 hours. (http://www.indianphilately.net/intlspeedpostrates.html)

5.7. **Telephone:** Direct dial to most cities in India and abroad. Established hotels have a multi-media telecom centre that offers video conferencing, high-speed transfer etc. Internet, fax and telephone facilities are available at kiosks in most parts of the city. Most areas have privately owned cyber cafes. Mobile phones are available for rent at hotels and with private cellular outlets.

5.8. **Tourist Information:** Directorate of Tourism, U.P.C-13, Vipin Khand, Gomti Nagar Ph : +91 522 2307028, 2308916 (PBX) Fax : 2308937, Regional Tourist Office C-13, Vipin Khand, Gomti Nagar Ph : +91 522 2304870, Tourist Reception Counter Amausi Airport, Kumaon Mandal Vikas Nigam, Fun and Learn School, Nr. Hutch House, Shahnajaf Rd. Ph: +91 522 2615866.

FAIR FACTS

SECTION - 2

1. GENERAL INFORMATION

1.	First Time Exhibitor's Fact Sheet	9
	I. Venue and Dates	10
	II. Organiser	10
	III. Exhibitor Relations	10
	IV. Regulations	10
2.	PRE-FAIR PERIOD	13
	I. Construction Period	13
	II. Time for Set-up	13
	III. Stall Erection and Display	13
	IV. Stall Completion	13
	V. Grouting	14
	VI. Storage, Removal of waste and cleaning	14
	VII. Conservancy	14
3.	FAIR PERIOD	15
	I. Fair Timings	15
	II. Replacement of Exhibits	15
	III. Sale of Exhibits	15
	IV. Manning of Stands	15
	V. Inauguration	15
	VI. Timings for Manning of Stands	16
4.	POST FAIR PERIOD	16
	I. Closure of the Exhibition	16
	II. Helpful Move-out Information	16
	III. Exit Pass	16
	IV. Removal of Exhibits	16
	V. Handing over of Halls	16

FIRST TIME EXHIBITOR'S FACT SHEET

- **Please read your Exhibitor Services Manual carefully:** It contains information that will help you save time, money, and needless anxiety.

- **Helpful Reminders about Ordering:** Be sure to order your essential services in advance, including the following: Electrical Service, Water Connection, Advertisement, and Additional Entry in Catalogue, to ensure prompt service. Wherever required, the order should be accompanied by payment. Try not to order on-site. Bring copies of all your advance order forms to the show.

- **Helpful reminders on Shipping:** It is suggested that you ship your exhibits and related material via the official freight forwarders only, to ensure that they arrive in order.

  Be sure to remove all old shipping labels before you send anything to the show and attach clean labels, with your company name clearly marked, on each carton/case dispatched.

  While making your shipping plans to the show, also plan for shipping after the show is over. Make sure that someone knowledgeable from your company will be onsite to oversee the return shipment of your display and equipment.

- **Common Shipping Mistakes:** Avoid selecting a carrier that does not service trade shows on a regular basis. Unlike other shipments, exhibit material is time sensitive.

  - Old labels on cartons cause confusion.

  - Be clear and specify what type of air freight is desired e.g. overnight, a.m., p.m. second day or deferred service.

  - Not giving clear instructions on how the goods are to be shipped. Not advising your carrier about your target date. Not including accurate description or piece count. Not filling out forms properly.

Please avoid these common shipping mistakes and save yourself time, money, and needless anxiety.

- **On-site:** Set up your booth on time. Try not to change or cancel your orders on site. If you experience any problems on-site, please contact your Hall Director or the Exhibitor Relations Department immediately, for assistance.

1. VENUE AND DATES

The **7th InnoRail India 2026** is being held in RDSO Stadium Ground, Lucknow, U.P. from Thursday 26 to Saturday 28 November 2026. The Exhibition site-plan with Hangers used for **7th InnoRail India 2026** is given in this manual.

2. ORGANISER:

Headquarter
Confederation of Indian Industry
The Mantosh Sondhi Centre
23 Institutional Area, Lodi Road
New Delhi – 110 003, INDIA
Phone: (+91-11) 24629994 (4 Lines)
Fax: (+91-11) 24626149/24633168
Email: ciico@cii.in

Trade Fair Division
Confederation of Indian Industry
Plot No. 249 F, Sector 18
Udyog Vihar, Phase IV
Gurgaon - 122 015, INDIA
Phone: (+91-124) 4014060-67
Fax: (+91-124) 401 4080/4057

3. EXHIBITOR RELATIONS:

For smooth co-ordination with exhibitors there will be a team of CO-ORDINATORS for **7th InnoRail India 2026**. Please contact any of the following executives in CII Secretariat for any clarification / information required by you:

Rajesh Wadhwa – General Manager rajesh.wadhwa@cii.in

In addition to this, for any technical assistance or information not given in this manual, exhibitors are advised to contact Mr. Ankur Singh Chauhan, Executive Director & Head Trade Fairs in CII Trade Fair Department at the above address or email ankur.chauhan@cii.in

4. REGULATIONS

The formulation and execution of the rules and regulations for **7th InnoRail India 2026** and all other matters regarding the Exhibition will be carried out by CII Secretariat, Gurgaon. (Hereinafter referred to as the Organiser) or its authorised representatives. The Organiser is vested with the full authority to enforce all the rules and regulations pertaining to the Exhibition. Its decision will be final and binding in all respects and for all concerned.

4.1 Local and site regulations: Exhibitors must agree to abide by the local and site regulations with respect to law and order, safety etc. The Organiser will take necessary action against those who do not comply with the regulations.

4.2 Violation of rules: The Organisers has the authority to demand removal/ change of any structure which in their view does not conform to the **7th InnoRail India 2026** rules or cancel participation. The decision of the Organiser in this regard will be final and binding.

4.4 Exemption from Payment of Customs Duty: Overseas Exhibitors & Indian Exhibitors displaying foreign manufactured products which are to be imported specifically for the Exhibition are required to pay space rent in foreign exchange at the rates fixed for foreign participation. This cannot be waived as this is one of the conditions of Ground Authority, for Government of India's approval for organising the fair in India.

Domestic exhibitors: participating along with their Foreign Principals, looking for Duty Free Importation of goods are advised to share space with their overseas counterparts and arrange remittance of foreign exchange at the rates fixed for foreign participation from an overseas bank. Exhibitors will not be allowed to display products which are not included in the application forms submitted to the Organiser. Permission of the Organiser must be obtained to alter or make additions in the Exhibits.

Please Note: The Organiser, in its sole discretion may deny participation to any applicant without disclosing the reasons thereof.

4.5 Cancellation: If a Company withdraws from this contract after having concluded the said contract, the company hereby agrees to indemnify the Organiser, for the losses at the following rates:

Withdrawal from 31st August 2026: 100% of total space rental.

4.6 Administration of Exhibition Halls: The administration of the Exhibition will be controlled by the Organiser of the Fair Secretariat in Hall. Participants should contact the Fair Secretariat for information on various Exhibition services. Representatives of the Official Clearing and Forwarding Agencies, Travel Agencies, shell scheme contractors etc. will be available at the Exhibition Hall for support and assistance to participants.

During the Fair, Hall Directors will be stationed at their respective control points in all Halls. They may be contacted for taking possession of stands and any assistance required by the participants.

4.7 ***Entry to Exhibition Site:*** Entry / Exit of material to the Exhibition site will be permitted only from main Entrance of the **Gate.** During the show days, entry for products for replacement is allowed only during non-exhibition hours. During the show, Visitors will be allowed to enter from Main Entrance of the Gate.

No vehicles will be allowed into Exhibition Ground during exhibition time, any Vehicle/Exhibit parked within the fairgrounds during the exhibition timings, will be towed away by the Traffic Police Authorities and all related expenses thereof will be to the account of the vehicle owners.

4.8 ***Stand Possession:*** Possession of space / stand will be given as per schedule given in Point No 1.0 of Sub-Section Pre-Fair period (Fair Facts), subject to clearance of all dues by the Exhibitor.

Exhibitors who have booked raw / built-up space can carry their Exhibits inside the Exhibition Halls from these dates. To avoid last minute rush and strain on the material handling facilities, Exhibitors are requested to cooperate with the programme prepared by the approved agency for movement of Exhibits inside the Halls. There is no restriction on the timings for arrival of exhibit cases at Exhibition Ground during the pre-exhibition period.

Exhibitors should depute their representatives to accept delivery of their exhibit / cases at the Exhibition Hall. It will not to be possible for Organiser to take delivery and make handling arrangement for the Exhibitors.

4.9 Force Majeure: Under the conditions of force majeure, which also include strike, lockout, closure, riot, natural calamities, the Organiser reserves the right to alter the opening and duration or even cancel the entire exhibition. In case of change in dates and duration of the Exhibition, the rules and regulations and the agreement between the Exhibitors and the Organiser will remain unaffected. In case of cancellation of the Exhibition, the space / Stall Rental paid by the Exhibitors, or any amount thereof is refundable at the sole discretion of the Organiser.

4.10 Authority on the Premises: The Organiser shall be responsible for and be entitled to act as the owner of the premises throughout the tenancy period. The decision of the Organiser with regard to any problem or dispute will be final.

4.11 Limit of Liability: Organiser is not liable in any form for any loss or damage to Exhibitor's property at the exhibition site or injury to their personnel and visitors. By submitting their application Form No 1 for participation, the Exhibitors also agree to refrain from making any claim on the Organiser and to indemnify it against any claim by their party arising out of other Exhibitor's conduct. All disputes will be subject to New Delhi jurisdiction.

4.12 Safety and Behaviour: To make the exhibition smooth and in order, please keep your personal belongings safe. Visitors are advised to take care of their belongings. The organizer will not be responsible for any losses. Exhibitors are advised to keep their bags and expensive properties in the cabinet and are advised not to leave their mobile phone on the table. Visitors are advised to keep their cash/passport safely to avoid any loss.

No person present inside any Exhibition Hall is to behave or act in a manner that may cause any harm, injury or damage to other people or exhibits, nor to the exhibition hall property or fixtures.

Fair Facts

2: PREFAIR PERIOD

1. CONSTRUCTION PERIOD

Schedule for giving space possession in Halls for **7th InnoRail India 2026** will be as under:

Raw Space	**23/11/2026 1000 hrs.**
Built-up Space	**25/11/2026 1000 hrs.**

2. TIME FOR SET – UP

All exhibits must be unpacked and placed by 1300 hrs. on 25th November 2026. The laying of aisle carpets will start at 1400 hrs. on 25th November 2026. Exhibitors may remain in the hall to work but all activity must be confined to their exhibition space. Please have all crates and cartons unpacked so that they may be removed to keep the aisles clear.

3. STALL DESIGN / CONSTRUCTION AND DISPLAY

Exhibitors are advised to follow the guidelines stipulated by the Organiser in the Rules and Regulations for **7th InnoRail India 2026.** The Organizer would particularly like to emphasis on the following points:

There is no restriction on the size of product on display except those imposed by the load bearing capacity for indoor areas and the height of entry doors which must be checked with the Organiser in advance, before finalising large/ heavy exhibits for display.

Woodworking and Spray Painting inside Hall is prohibited. Platforms / panels and other decorations for the interior must be brought in a prefabricated condition for assembly and finishing inside the Halls. Use of modular systems will be encouraged for timely completion of stands. Passage area to be kept clear of packing cases, construction material etc.

The Exhibitors should leave a minimum of 30% of the stall area free for movement of visitors.

Stalls and displays should be completed in every respect by **1700 Hrs. on 25th November 2026.** The Organiser will have the right to decide on the fulfilment of the above rules, and the authority to demand removal/change of anything that is not according to the rules. The decision of the Organiser in this regard will be final. Exhibitors should advise their Advertising Agents about the rules and guidelines for stall decoration such as permissible, size of display materials, panels, office cabin etc. The CII Fair Secretariat will not correspond with agents engaged by the company/Exhibitor.

4. STALL COMPLETION

Interior and Display of Booths to be completed by **1700 Hrs on 25th November 2026.**

5. STORAGE, REMOVAL OF WASTE AND CLEANING

The Organiser is unable to provide storage facilities for packing cases, surplus materials, or other property of the Exhibitor. Arrangement for the safe-keeping of such items must be made with the Freight Forwarder or should be shifted to your local go-down.

During the construction and dismantling periods, aisles in the exhibition halls must not be obstructed with packing materials, construction materials or debris. The exhibitor's contractors will be responsible for removing their own off-cuts and waste each day of build-up and breakdown. Failing this, the Organiser reserves the right to invoice the Exhibitors for the removal of excessive packing materials, discarded crates or cartons & stand building materials and waste.

6. CONSERVANCY

While the Organiser is making arrangements for cleaning the passages during the show, it is the responsibility of the Exhibitors to get their Stands cleaned and their equipment dusted in the evening. No sweeping will be allowed after 0900 Hrs. Contact details of conservancy agency to be used for passage cleaning are given in Directory of Official Agencies **(Annexure 1).** Exhibitors may use their services on payment and deal with them directly on financial matters or make their own arrangements for cleaning of stands.

Fair Facts

3: FAIR PERIOD

1. FAIR TIMINGS

7th InnoRail India 2026 will be open from 1000 - 1800 hrs.

The schedule of timings are:

• Business Visitors	***26, 27 & 28 November 2026***	***1000 - 1800 Hrs.***
• General Visitors	***on Selected Days***	***Limited Hours***

2. REPLACEMENT OF EXHIBITS

No removal or delivery of exhibits and other exhibition stores in or out of the exhibition hall during Exhibition hours is permitted. Such removal, delivery or replenishment of stock may only be carried out before opening hours **(by 0800 hrs.)** in the morning of after closing time in the evening. For security, to remove any item of your display from the hall during the show days, an "EXIT PASS" must be obtained from the Organiser.

3. SALE OF EXHIBITS

Direct sale or discount sale of exhibits is strictly prohibited during the exhibition. The exhibitors, however, can conduct technical, commercial and sales discussions as well as booking orders during the exhibition.

The Organiser appreciates that in many cases the Exhibitors prefer to sell exhibits instead of carrying them back to their destination. Such sale of exhibits can be affected, if so desired by the Exhibitors. This is subject to the condition that Organiser shall not be responsible for collection or remission of duty, taxes such as customs and excise duty, sales tax etc. Fulfilment of this obligation would be the responsibility of the Exhibitor. The sold-out exhibits can be removed from the stands only after the conclusion of exhibition, along with other exhibits.

4. MANNING OF STANDS

Your stand must be fully manned and operational throughout the exhibition hours of the exhibition. All activities of the Exhibitor and staff must be confined to the stand or site allocated. No advertising or canvassing for business may take place elsewhere in the Exhibition Hall inside the exhibition ground.

5. INAUGRATION

7th InnoRail India 2026 is scheduled to be inaugurated on Thursday, **26th November 2026**. Details will be intimated closer to the event.

6. TIMINGS FOR MANNING OF STANDS

Personnel competent and responsible on behalf of the Exhibitor manning the stand must report at the stand latest by 0915 hrs. every fair day.

The fair will close at 1800 hrs. For the sake of security, the stand must be vacated by all manning the standby 1815 hrs. every evening. For this purpose, the Hall Director and Exhibition Security personnel will be authorised to ensure this is complied with. To avoid inconvenience, all Exhibitors are requested to cooperate.

Please note, power supply to all stands will be stopped after 1815 hrs.

Fair Facts

4: POST FAIR PERIOD

1. CLOSURE OF THE EXHIBITION

7th InnoRail India 2026 will close on **Saturday 28 November 2026 at 1800 hrs.**

2. HELPFUL MOVE-OUT INFORMATION

Make sure you order your labor for dismantling well ahead of time.

• If using an Exhibitor Appointed Contractor for the dismantling of your exhibit, please make sure that the contractor has read the move-out schedule and planned labor according to the published hours.

• Please notify your van line or transportation specialist of the move-out schedule.

• Please remember to return telephone sets and lead capture systems to the concerned supplier within one hour after the show closes.

3. EXIT PASS

There is no entry pass procedure during installation period for entering the Exhibition Ground. However, for taking out the Exhibition Material and Exhibits after the closure of the Exhibition, participants would need to obtain a standard final exit pass from the Organiser. The following procedure would be observed.

The Exhibitors should contact their respective Hall Directors for Clearance of Dues, if any, and collect their Exit Pass by using the format given in Section 9.

Please Note: *Exit Pass will be given to Exhibitors only on the condition that all dues towards participation in the exhibition are cleared before the fair is over. The copies of Exit Pass will be retained by the Fair Secretariat, Hall Security, Exhibition Ground Authority Personnel at exit Gate and the Exhibitor.*

4. REMOVAL OF EXHIBITS

Exhibitors will be allowed to remove the exhibits from the stalls **after 1800 hrs. on 28th November 2026 based on valid "Exit Passes".**

All hall utilities will be disconnected at 1815 hrs. and Exhibitors are requested to keep the aisles clear of cartons and crates to enable removal of aisle carpeting. **The removal of exhibits must be completed by 2300 hrs. on 28 November 2026. After this, the Organiser will be at liberty to remove and store the goods at other places at the cost and risk of Exhibitors.**

5. HANDING OVER OF HALLS

As per the arrangements with Ground Authority, the Organiser has to handover all exhibition Ground by 0600 hrs. on Sunday i.e., **29th November 2026.**

DESIGN GUIDELINES

1. GENERAL INFORMATION

I. Submission of Layout for approval 18

II. Encroachment 18

III. Electrical Fittings on hire 18

IV. Care of building and equipment 18

V. Demonstration of working exhibits 19

VI. Damages 19

VII. Fascia Text - Deadline 19

2. GUIDELINES: RAW SPACE 20

I. Rules & Guidelines for Design & Construction 20
(a) Mezzanine 20
(b) Audio, Visual Films, Video Walls, Stage Shows 24

II. Electrical Installation Regulations 25

III. Stand Approval 25

3. GUIDELINES: BUILT-UP SPACE 27

I. General Information 27

II. Rules and Guidelines for decoration 28
(a) Audio, Visual Films, Video Walls, Stage Shows 30

III. Electrical Installation Regulations 30

IV. Stand Approval 30

Design Guidelines

1: GENERAL INFORMATION

This document contains several regulations, compliance to which is essential for the setting up of the **7th InnoRail India 2026**, professionally. Every Exhibitor must study and follow these guidelines carefully. Should you need clarifications or require advice, please contact the **7th InnoRail India 2026** coordinator who will be happy to help.

Exhibitors are advised to inform their advertising / construction agents regarding these rules and regulations governing stand decoration. Please note the Organiser will not correspond with or deal with agents engaged by the Exhibitor.

The Exhibitor while planning stand design must observe the Stand Construction Regulations described in this section.

1. SUBMISSION OF LAYOUT FOR APPROVAL

The Stand drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water, and other installations, in 4 copies, must be submitted for the Organisers approval, latest by **30th October 2026**. The exhibitor shall be bound by the changes / modifications advised by the fair architect. In case of non-receipt of stand drawings by **10th November 2026**, the Organiser is at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.

2. ENCROACHMENT

The Exhibitor must confine their exhibits within the area allocated. No encroachment on corridors, free space or other facilities provided by the Organiser will be permitted. Each Exhibitor shall follow the center of the markings on the floor for common sides and outside edge for open sides.

3. ELECTRICAL FITTINGS / FURNITURE ON HIRE

Exhibitors who book space especially for the Shell Scheme are advised to contact the Fair Secretariat for requirements of additional furniture & electrical fittings. All such requirements must be registered by **31st October 2026**. The Organiser will make arrangements with the stand contractors concerned to deliver additional furniture directly to the Exhibitor's stand area. **All payments must be made directly to the contractor for additional items.**

4. CARE OF BUILDING AND EQUIPMENT

Exhibitors or their contractors must not damage or deface the exhibition facility or the exhibits and equipment of other exhibitors. Should such damage occur, the respective Exhibitor will be liable to compensate the owner of the property damaged.

Exhibitors are responsible for the cost of making well or replacing any damage to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

1: GENERAL INFORMATION

5. DEMONSTRATION OF WORKING EXHIBITS

An Exhibitor intending to demonstrate equipment at his stand must:

- Provide the Organiser with full details in writing of working exhibits involving moving parts, naked flames, and lasers or of other hazards which could be potentially dangerous**.**
- Consider the safety conditions under which exhibits will be demonstrated, including safety guards and screens to prevent accidents or injury to visitors and staff.
- Cause no annoyance to visitors or other Exhibitors. If a high level of noise or other objectionable factors are involved, the Organiser reserves the right to stipulate demonstration timings or to terminate a demonstration at any time.
- Ensure that no naked flames are used in any demonstration in the exhibition premises.
- Isolate controls and switches so that machinery cannot be accidentally activated.
- In case of dispute, the Organisers ruling will be final.

6. DAMAGES

Exhibitors occupying Shell Scheme Stands will be held responsible for the cost of making good, restoring, or renewing any damages to the shell stand structures, floor coverings, light fittings, or any part thereof, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors. The cost of making good any damage will be assessed by the Official Shell Scheme Contractor and charged to the Exhibitor.

Exhibitors are responsible for the cost of making well or replacing any damages to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

The Organiser, in conjunction with the ground authorities, will inspect the Hangar before build-up and after the breakdown of the Exhibition.

7. FASCIA TEXT for Built Up Space – Deadline

Exhibitors who have booked Shell Scheme (Built-up) space are requested to send online Form giving the Fascia text for their **Stand Fascia latest by 25th October 2026.** On non-receipt of this form organisers are free to take name as mentioned in application form for fascia.

2: GUIDELINES: RAW SPACE

1. GENERAL RULES & GUIDELINES FOR DESIGN AND CONSTRUCTION

1.1 All height details mentioned in these guidelines are from the ground level and not from any raised flooring created by the exhibitors.

1.2 Exhibitors are responsible for their own stand design and construction. The Organiser would be pleased to offer advice and guidance if required.

1.3 The following are strictly prohibited:

- Use of electrical flashes, flashguns etc. However, the Fair Architect may allow Neon signs above 2.5 Mtrs height subject to approval.
- Cloth Banners.
- Stage shows or presentations without prior permission in writing from the Organiser & without a concept note on the proposed show.
- Suspending of display items from the Hangar ceiling or parts of it.
- Storage of any kind, behind the display walls.

1.4 The maximum height of the artificial floor should not exceed 10 cm / 4" and any other area raised artificially or for display purposes shall be such that it does not obstruct the adjoining stand.

1.5 The maximum height of any stand should not exceed 2.5mtrs unless approved by the Fair Architect. The following table would give a clear guideline on the permissible heights for branding.

Area Booked / Branding Heights in meters (Maximum)
Subject to availability

Area (Sqmt.)	Maximum Height (Mtrs.)
12 -29	3.0
30-60	3.5
61-100	4.0
101-130	4.5
131 & above	5.0

Branding should be done, as per the above chart, in Centre of the stand / pavilion and are subject to approval from the Fair Architect. All heights are from the natural floor only and should not obstruct the view /orientation of any other stand. Height of panel against natural back wall along the periphery of the Hangar will be allowed up to 2.5 mtrs if the height is available at the place where the stall is located.

1.6 Height of side partitions will be restricted to 2.5 Mtrs from the ground. If there is any difference in the level of partitions of any two adjacent stands, (not more than 10 cm.) the exhibitor with a bigger height shall finish properly the portion extending above the neighboring stand.

2: GUIDELINES: RAW SPACE

1.7 Branding on common wall beyond 2 – 5 meters is not allowed. However, supporting elements or fitments used for holding branding / Fascia beyond 2.5 meters height in the Centre of a stall, should not exceed 12 inches width alongside the common wall.

1.9 Height of panel against natural back wall along the periphery of the Hangar will be allowed upto 2.5 mtrs subject to availability of Height. In Hangar where air conditioning vents are installed along on actual walls, exhibitors are advised to keep the back wall below the air conditioning vents or keep the air conditioning vents open through the back wall into the respective stalls.

1.10 Access must be given to any Emergency Exit, Fire Exit, Electrical box, Service room etc. falling within the exhibitor's stand area. It is mandatory to leave a minimum opening in the partitions against the natural wall to provide access for electrical fittings etc.

1.11 Building of turn- tables/ramps would be permitted after clearance from the Fair Architect. If approved the Height of such a turntable/ ramp must not exceed 1.0 mtrs. Exhibitors wishing to use turn tables/ ramps must clearly show the location in their drawings and obtain positive clearance from the Fair Architect failing which they would not be permitted to erect such turn tables / ramps.

1.12 Exhibitors may be permitted to erect a Conference/ Meeting Room within their area alongside the natural wall upto 2.5 Mtrs height. The area of the meeting room may be upto 20% of the total area booked by the exhibitor. The location of the Conference / Meeting room would require specific clearance by the Fair Architect. However, for stands with all sides open, the conference room shall have clear transparent glass/ acrylic without any blinds / curtains above 1.2 Mt. Height.

1.13 Mezzanine Construction

1.13a) Mezzanine floor may be permitted to be constructed inside the stands having an area of above 100 Sq. Mts. subject to payment of additional space rent and on the following conditions: -

- Area of mezzanine floor shall not exceed 20% of the stand area subject to a maximum of 200 Sqms.
- The railing on the sides of the mezzanine shall be of transparent material in the portion extending beyond 2.5 Mts. Height from the ground level.
- ***Any stall which is not along the natural wall; mezzanine covering through the solid wall is not allowed and only open mezzanine with railing of maximum one meter height is permissible.***
- Exhibitor to get a structural engineer to duly certify the stability of the structure of the mezzanine. A copy of the certificate must be enclosed along with the stand layouts for drawing approval submission. The organizers shall not be held responsible for any mishap due to the sub-standard design/workmanship / material used during the construction of the mezzanine. Any substandard construction leading to the collapse of mezzanine / accidents will be penalised and the exhibitor will be blacklisted for future editions.

2: GUIDELINES: RAW SPACE

- The construction of the mezzanine shall be permitted only if, in the opinion of the Fair Architect, it is not obstructing the display/ visibility of any adjoining stands.
- The mezzanine floors can be used only as a visitor hospitality lounge. Exhibits / display will not be permitted on the mezzanine floor.
- Offices/cabins with closed walls & ceilings are strictly prohibited on the mezzanine floor. The mezzanine must be an open area only with safety railings on open sides, not exceeding a maximum height of 1m.
- The rear and side walls of the stand adjacent to / facing neighboring stands must not be transparent and must be clean and covered in a uniform neutral color above the height of 2.5 meters.
- Construction of mezzanine floor must be at least 3m away from the boundary of all open sides of the stand, and one meter away from the back wall and common side wall of neighboring stands.
- No branding is allowed on and above the mezzanine floor.
- The approval and use of mezzanine floor area shall be subject to payment of 50% of the basic space rentals of **7th InnoRail India 2026** for the area used for mezzanine floor.

1.13b) MAXIMUM HEIGHT

- No roofing is allowed on the mezzanine floor and the height of the mezzanine floor itself should be 1.7m only.
- The maximum permissible height below the mezzanine floor is 2.5 meters.
- The maximum permissible height of the stand covered with mezzanine floor cannot exceed 4.2m (i.e. 2.5m + 1.7m). The height of the stand in all other areas not covered by mezzanine floor cannot exceed 2.5m.

1.13c) RAILINGS

- Safety railings must be at least 1m high and consist of a top, middle, and bottom rails.
- Only railing of maximum height of one meter without any branding is allowed in the front and open sides of the stand.
- A strip of at least 0.10m must be mounted along the edge of the mezzanine floor beneath to prevent objects falling.
- Walls adjoining neighboring stands on the mezzanine floor must be sufficiently stable to prevent accidental falling of people or objects.

Fire Prevention

- Any load bearing elements and fixtures of the mezzanine floor must be of fireproof material.

- The mezzanine floor should be equipped with at least one fire extinguisher.

Mezzanine floor Structural Stability Certificate with technical specifications approved by structural Engineer must be submitted to the 7th InnoRail India 2026 Secretariat for approval before commencing the construction.

2: GUIDELINES: RAW SPACE

1.14 Covering of Outdoor area beyond the meeting room area (10% of stand are a subject to a maximum of 50 sqms) is not allowed. Exhibitors may cover beyond their conference area only after paying an additional amount of 25% of the space rental for the outdoor area for the entire covered space.

1.15 It is necessary that panels erected against outer glass walls in the Hangar be properly finished on both sides. Exhibitors failing to do so would be penalised INR 800 per running meter. Covering would be done up to 2.5 mts height.

1.16 All open or unfinished sides of the exhibit space which may appear unsightly must be covered or the Organiser will have them covered at the Exhibitor's sole expenses INR 800 per sqm. Any portion of the Exhibit bordering another Exhibitor's space must have the backside of the portions finished and not carry any identification signs or other marks that could detract from the adjoining exhibit.

1.17 All exhibit floor space must be fully carpeted or covered.

1.18 Woodwork is prohibited in the Hangar. Platforms/ Panels and other decorations for the interior must be brought in prefabricated condition. Only assembly and finishing will be allowed in the Hangar. Spray painting inside the Exhibition Hangar is strictly prohibited and any exhibitor doing so shall bear the risk of disconnection of power supply to the stand.

1.19 For Island / 3 side open stalls it is mandatory for exhibitors to design their stands in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors a feeling of openness and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other exhibitors. For the meeting room, solid Partitions upto 1.2 mtrs and see-through glass / clear acrylic partitions for the balance 1.3 mtr on top may be used. Fair Architect reserves the right to turn down approval for stands with any of the open sides blocked.

1.20 No solid partitions will be allowed within 3.0 mtrs from the aisle in stands covering an area of 500 sqm and above.

1.21 A maximum of 70% of Stand area may be used for exhibits and the balance 30% must be left free for circulation. The Exhibitors shall not arrange the display of material in a way that would obstruct the passage area.

1.22 Natural Pillars falling within stand area may be covered to a height of 3.0 mtrs only. Stands with over 500 sqm area may cover pillars upto a height of 5 / 6 mtrs subject to approval and availability of height.

1.23 Exhibitors in Hangar shall make sure that the top of the Partitions/ceiling/projections are properly finished as these Hangar cater to the display on the Mezzanine floor as well.

1.24 Hangar columns, Roof Trusses, Air Conditioning Vents, and all other Hangar structures must not be used as support or be subject to load or stress by the stand structure.

2: GUIDELINES: RAW SPACE

1.25 Exhibits over 2.5mt Height must not be placed on any raised height.

1.26 There is no restriction on height and weight of exhibits on display except imposed by the load bearing capacity of the floor and height of entry doors. The same should be checked with the organiser before finalizing large/heavy exhibits for display.

1.27 Any presentation/ demonstration/ exhibit likely to attract groups of 10 or more people must be located towards the centre of the stand and clearly shown on stand drawings. If the location of such an exhibit results in blocking the Aisles, the aisle space thus blocked shall be billed to the exhibitor.

1.28 It is mandatory for the exhibitors to inform the Organiser if any of their exhibits comply with the following: -

- ❖ Exhibit configuration is 10 sqms or more.
- ❖ Exhibit exceeds 2.5 mtrs in height or 3 mtrs in length.
- ❖ Exhibit material exceeds 3 tons.
- ❖ Exhibit contains liquid fuel / natural gas / propane.
- ❖ Exhibits requiring water for demonstration purposes.

1.29 The Organiser reserves the right to change/alter/remove any exhibit interfering with the aesthetics of the exhibition or hinders the public in any way.

1.30 To avoid inconvenience to other exhibitors and to enable the Organiser to complete repair work on passages, cable ducts etc., before the exhibition starts, exhibitors are requested to move in their exhibits within the stipulated time given.

1.31 AUDIO VISUAL FILMS, VIDEO WALLS, STAGE SHOWS

- Stage events / shows – It is not permitted by Venue Authorities to organise any stage events.
- The Organiser reserves the right to regulate or restrict exhibits within a reasonable sound level or the sound level of 60 DB peak on sound level meters (ANSI Type 2) on the SLOW meter position at 3 mtrs distance. The sound speakers must not be placed higher than 1.5 mtrs. They must be positioned downward and inward towards the centre of the exhibit booth or display area and may not be pointed towards the aisle. The Organiser reserves the right to restrict exhibitors the use of sound and other devices which are not permitted by the venue authorities may interfere with the best interest of the fair environment.
- The organiser reserves the right to disconnect the supply of electricity to any exhibitor violating the above guidelines.

Design Guidelines

3: GUIDELINES: RAW SPACE

2. ELECTRICAL INSTALLATION REGULATIONS

2.1 Raw Space exhibitors must apply separately for the power connection as per their requirements. No electricity will be provided if the exhibitor does not apply. For details, please refer to the Power requirement Form.

2.2 Electrical wiring and installation must be done by Exhibitors through registered professional technicians using proper wiring switches etc. to ensure safety. The Organiser shall not be responsible or liable in case of any mishap due to use of sub-standard material or unskilled labour.

2.3 All wiring must be carried out in PVC, Elastomeric or other plastic sheathed cables. No exposed means of cable joints will be permitted.

2.4 Lamps and appliances with high temperature surfaces should be guarded and used well away from combustible materials.

2.5 No light fitting or other appliance may be suspended from the roof of the exhibition Hangar.

2.6 The Organiser reserves the right to disconnect any installation, which in their opinion is dangerous or likely to cause annoyance to visitors or other Exhibitors.

2.7 In order to take care of voltage fluctuations, the Exhibitors are advised to fix up constant voltage transformers or insulation Transformer or stabilizers for CNC and other sensitive machines. Exhibitors are encouraged to use MCB wherever necessary. The main supply points and 14 electrical installations on the stand should be kept open for easy access and should not be concealed.

3. STAND APPROVAL

3.1 The decision of the fair architect as regards the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawings only.

3.2 Exhibitors must submit 4 copies of the design of the stand clearly detailing the design along with the floor plan for approval, at the latest by 31st October 2026. A penalty of INR 50,000 will be levied on drawings received after this date. The drawings must also clearly show layout of exhibits, logo details, supporting Stand electrical points etc. and clearly indicate wall / panel height, exhibits, meeting rooms etc.

3.3 In case any pre-fabrication is done by any Exhibitor before the approval of the design by the fair secretariat, the Exhibitor shall be bound by the changes / modifications advised at the time of approval of the design and to change the said prefabricated structure or any other feature to adhere to the basic designs' guidelines.

3: GUIDELINES: RAW SPACE

3.4 An exhibitor whose design has been approved by the Fair Architect may only commence erection on or after the due date. No exhibitor shall be allowed to start work on their stands without the prior approval of the plan. The decision of the Fair Architect as regards the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawing only.

3.5 The exhibitors must keep one copy of the approved drawing at the work site.

3.6 All displays will be inspected during the set-up days and any exhibitor deviating from the regulations must make modifications as suggested by the Fair Architect at his own expense prior to the show opening.

3.7 All exhibitors' stands must be completed in all respects by 1700 Hrs. on 25th November 2026.

Design Guidelines

3: GUIDELINES: BUILT-UP SPACE

1. General Information

1.1 Features: The Shell Scheme stands would be provided with the following:

- Rear and dividing walls of 2.5 mts. ht.
- Fascia with company's name on open stand frontage (s).
- Floor covering with synthetic carpet.
- Every 12 sqms Built Up booth includes the following items of basic furniture: - One Table, Two Chairs, three Light fixtures, 5 Amp Power Socket and wastepaper basket.

1.1 a) Technical Specification of Stands (Reference Booth design)



The structure of the stand is made of Octanorm system with following specifications

Maximum Height of the Stand	**2.50 mtr**
Clearance Under fascia	**2.20 mtr**
Axial distance between vertical aluminum columns	**0.99 mtr**
Width of Panel	**0.95 mtr**
Overall width of Fascia	**0.30 mtr**
Diameter of Vertical aluminium column	**0.04 mtr**

3: GUIDELINES: BUILT-UP SPACE

1.1 b) Maximum Permissible Height for Built up Stand

The maximum height of any stand should not exceed 2.5mtrs unless approved by the Fair Architect. The following table would give a clear guideline on the permissible heights for branding.

Area Booked / Branding Heights in meters (Maximum) Subject to availability.

Area (Sqmts.)	Maximum Height (Mtrs.)
12 – 29	3.0
30 – 60	3.5
61 – 100	4.0
101 – 130	4.5
131 & above	5.0

Branding should be done, as per the above chart, in centre of the stand / pavilion and are subject to approval from the Fair Architect. All heights are from the natural floor only and should not obstruct the view /orientation of any other stand.

1.2 **Power for Demonstration:** Apart from light fixtures, one 5 Amp Power socket (for TV, Fridge, computers etc.) will be provided in each booth of 12 Sqm. In case additional power is required for demonstration or running of machinery / exhibits, the exhibitors must inform the Organiser vide **Power requirement online Form before 31st October 2026.**

1.3 **Additional Furniture on Hire:** A comprehensive range of standard items, including wall panels to form office enclosures, shelving, display panels, etc. may be hired from the Official Shell Stand Contractor. The Price List for additional furniture etc. will be available nearer to the show dates.

1.4 **Discussion Room:** Additional fitments for a discussion room (maximum 20% of space) will be provided free of charge to Exhibitors who have booked an area of 48 Sqm and above. Exhibitors are requested to plan the location for this as per their display arrangements and submit the detailed drawing showing the location of the conference room at the earliest but not later than **31st October 2026.**

1.5 **Ceiling:** Ceilings shall be open but will be braced for stability where necessary.

3: GUIDELINES: BUILT-UP SPACE

2. RULES AND GUIDELINES FOR DECORATION

2.1 Shell Scheme stands will be provided in accordance with the specifications mentioned. Please note that the internal dimensions of the Shell Scheme area are approximately 5 cm smaller than the contracted area as the walls are contained within circular upright aluminium members within the booth area.

2.2 Alterations are not allowed in the Standard Shell Scheme structure.

- No Alternations may be made in the standard Shell Scheme Fascia.
- No alterations / removal of panels / podiums / etc. will be allowed.
- Private furniture / carpets etc. are not permissible.
- Raising the floor artificially or construction of wooden flooring is not permissible.
- Major woodwork, if any, must be approved in advance by the Fair Architect before starting such work.

2.3 The following are **strictly prohibited.**

- Use of electrical flashes, flash guns and neon signs.
- Cloth Banners, Velvet Banners or Velvet Covers on the panels / table.
- Stage shows or presentations without prior permission in writing of the Organiser.
- Painting, Colouring, Wallpapering, Sticking of Thermocole cut letters, Nailing or drilling of panels. If you require assistance in hanging or displaying your exhibits, please consult the Official Shell Stand Contractor of your Hangar. Exhibitors would be charged @ INR 1500 per panel for any damage to panels.
- Suspending items from the Hangar ceiling or parts of it.
- Storage of any kind behind the display walls.
- Digging, grouting, or cutting the floor.
- Raising the height of the back wall/ fascia for promoting the company name / logo.

2.4 No additional outsourced stand fitting or display may be attached to the shell stand structure.

2.5 All interior stand fittings must be contained within the shell stand structure and must not exceed 2.5m height. No free-standing equipment may exceed a height of 2.5m or extend beyond the boundaries of the site allocated.

2.6 It is mandatory for Exhibitors with 2 or 3 or 4 side open stands, to arrange displays in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors a feeling of openness and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other Exhibitors.

2.7 A minimum of 30% of Stand area must be left for circulation. Exhibitors shall not arrange the display of material in a way that will obstruct passage areas.

2.8 Natural pillars falling within stand area may be covered to a height of 2.5 mtrs.

3: GUIDELINES: BUILT-UP SPACE

2.9 Exhibits of over 2.5 mtrs height must not be placed on any raised platform.

2.10 There is no restriction on height and weight of exhibits on display except imposed by the load bearing capacity of the floor and height of entry doors. Please refer to technical specifications of exhibition hangar. The same should becleared by the Organiser before finalising large / heavy exhibits for display.

2.11 Any presentation / demonstration / exhibit likely to attract groups of 10 or more people must be located towards the centre / rear portion of the stand and clearly shown on stand drawings.

2.12 It is mandatory for the exhibitors to inform the Organiser if: -

- Exhibit configuration is 10 sqms or more.
- Exhibit exceeds 2.5 mtrs in height or 4 mtrs in length.
- Exhibit material exceeds 3 tons.
- Exhibits contain liquid fuel / natural gas / propane.
- Exhibits require water for demonstration purposes.

2.13 To avoid inconvenience to other exhibitors and to enable the Organiser to complete repair work of passages, cable ducts etc., before the exhibition starts Exhibitors are requested to move in their exhibits within the stipulated time.

2.14 AUDIO VISUAL FILMS, VIDEO WALLS, STAGE SHOWS

- **Stage events / shows – It is not permitted by Venue Authorities to organise any stage events.**

- The Organiser reserves the right to regulate or restrict exhibits within a reasonable sound level or the sound level of 60 dB peak on sound level meters (ANSI Type 2) on the SLOW meter position at 3 mtrs distance. The sound speakers must not be placed higher than 1.5 mtrs. They must be positioned downward and inward towards the centre of the exhibit booth or display area and may not be pointed towards the aisle. The Organiser reserves the right to restrict Exhibitors use of sound and other devices which may interfere with the best interest of the fair environment or not permitted by the venue authorities.

- The organiser reserves the right to disconnect the supply of electricity to any exhibitor violating these guidelines.

2.15 The Organiser reserves the right to change/alter/remove any exhibit interfering with the aesthetics of the exhibition or that which hinders the public in any way.

3. ELECTRICAL INSTALLATION REGULATIONS

3.1 Electrical wiring and installation required for connecting machine (s) for demonstrations purpose must be undertaken by Exhibitors employing registered professional technicians using proper wiring switches etc. to ensure safety. The Organiser shall not be responsible or liable in case of any mishap due to use of sub-standard material or unskilled labour.

3: GUIDELINES: BUILT-UP SPACE

3.2 All wiring must be carried out in PVC, Elastomeric or other plastic sheathed cables. No exposed means of cable joints will be permitted.

3.3 The Organiser reserves the right to disconnect any installation, which in their opinion is dangerous or likely to cause annoyance to visitors or other Exhibitors.

3.4 In order to take care of voltage fluctuations, the Exhibitors are advised to install suitable constant voltage transformers or insulation transformers or stabilizers for CNC and other sensitive machines. Exhibitors are encouraged to use MCB wherever necessary.

4. STAND APPROVAL

4.1 Exhibitors must move in as per the schedule given in section 2 (Pre-Fair Period) of the Exhibitor Services Manual, provided space rent, deposits and other dues have been paid in full to the Organiser.

4.2 Exhibitors booking over 48 sqms of space must submit 4 copies of the design of stand showing elevations and plan for approval, by **31st October 2026**.

4.3 All stands will be inspected during the set-up days and any Exhibitor deviating from the regulations must make modifications as suggested by the Fair Architect on his own expense, prior to the show opening.

4.4 **All exhibition stands must be completed in all respects by 1700 Hrs. on 25th November 2026.**

ELECTRICITY

SECTION - 4

1. ELECTRICAL SUPPLY **33**

2. ELECTRICITY CHARGES **34**

3. TEMPORARY ELECTRICITY SUPPLY **34**

Electricity

ELECTRICAL SERVICES

1. ELECTRICAL SUPPLIES & INSTALLATIONS

The electric power supply available in India is an under:

Single / 3 Phase	: 230 / 400 volts ±10%
Frequency	: 50 cps ±3%

CII Fair Electrical Department responsible for supply of power will be entrusted with the authority of regulating and controlling the power supply to the Exhibition Halls and individual stalls. Each stall will be provided with electric power at one or more main points depending on the total load requirement. Exhibitors should use Distribution Boards for feeding power to their machines. Individual isolation switches should be provided for each machine. Exhibitors should use either armoured cables or metal conduits for connecting power supply to machines.

The work for drawing power from main points to machines/exhibits is to be carried out by the exhibitors, at their own cost. Exhibitors may engage the services of their own personnel or authorised electrical contractors for wiring work inside their stall subject to the condition that they are duly licensed to undertake electrical work. Exhibitors are advised to exercise the highest level of safety precautions for electrical wiring and installations. The service charges of electrical contractors are to be borne by the Exhibitors and are payable directly to the contractors.

The Exhibitors should connect power to machines and exhibits as per the requirement given in their application. Connecting power to the Exhibits other than those mentioned in the Electricity requisition **Electricity form** or more than the specified load or the load allotted by the CII Fair Electrical Department will not be permitted.

Exhibitors must install separate and independent switch connections for their machines/exhibits. Alternate connections or throw-over switches are not allowed. In case power is supplied to the stall from two or more main points, Exhibitors must distribute the load as per the capacity of the respective switch boards in consultation with the CII Fair Electrical Department. Exhibitors requiring single-phase power for lighting purposes should carry out necessary wiring from 3 phase outlet through two pole single phase switches if necessary for future distribution. After the electric wiring work is completed, the Exhibitor must obtain a completion report from their Electricians or Contractors engaged by them and file the same with the CII Fair Electrical Department. Actual connected load for the individual machines/exhibits is to be mentioned in the report. Power will be released only after the wiring work is carried out and on receipt of the completion report.

All the main electric supply points must be kept easily accessible for operation and repairs in the event of emergency. Main electrical supply points should not be concealed or covered.

Exhibitors are advised to install equipment like voltage stabiliser/UPS equipment for their sophisticated machines/exhibits. If the machines are sensitive to the floor, placement of steel plates underneath is recommended.

ELECTRICAL SERVICES

2. ELECTRICITY CHARGES

Organiser has formulated a flat rate of **US$ 80 / Rs 4500/KW** for overseas and domestic exhibition respectively of connected load *(single and three phases) and **US$ 10 / Rs. 400 per Sqmts**. for the Built-up stand,* which will be the basis for charging for power and lighting load during the **7th InnoRail India 2026**. These rates are subject to revision. It is essential for all exhibitors to give complete details of power requirements and submit them to the Organiser in the prescribed Reply Sheet for Power Requisition Form enclosed in this booklet and return the same to Organiser by **31st October 2026** or immediately on confirmation of space.

Under no circumstances will Exhibitors be permitted to reduce their electricity requirement. Request for additional electricity load may be considered, subject to availability.

3. TEMPORARY ELECTRIC SUPPLY

Temporary power supply for erection and testing machines can be made available from the first day of construction on extra charges **Rs. 1000 or US$ 20 / kW / day**.

ON-SITE SERVICES

SECTION - 5

1. INSURANCE	**36**
2. SECURITY	**36**
3. STAND SECURITY	**36**

On-site Services

1. INSURANCE

It will be advisable for Exhibitors to take Insurance coverage for the build-up, during and dismantling periods of the fair for the following: a) Machinery, b) Transit and Loading & Un-loading of machines, c) Electrical accidents, d) Exhibition personnel e) Third parties (visitors)

The Organiser will not accept liability for any loss or damage to any exhibit, or for injury to Exhibitor personnel at any time. Exhibitors are strongly advised to insure their exhibits against theft, loss or damage, including the risk of fire and to cover themselves against third party liability for visitors to their stands.

2. SECURITY

- Badges supplied by the Fair Secretariat must be worn at all times to gain entry to the exhibition halls.

- Badges may be obtained from the respective Hall Director or from the Organiser's Office. During show days, Exhibitors are allowed to enter one hour prior to the opening of the show each day and will be allowed to remain half an hour after the close of the show. Please check with the Hall Director if additional time is required.

- Hand carried items or any equipment going out of the exhibition hall will require an Exit Pass.

3. STAND SECURITY

¨Exhibitors should inform the Organiser in case they require security personnel for their booths during set-up and dismantling. Security personnel from the official security agency may be employed.

¨While the Organiser will always maintain general security surveillance throughout the Exhibition, Exhibitors are reminded that goods may be at risk after the show closes on the final day. Please be sure to see that your stand is not left unattended at this time. Particular care should be taken of small portable items, tools and instruments. The exhibitors are advised to hire the security personnel for their stall from the official security agency appointed for the **7th InnoRail India 2026**. Details of Official agencies are given in **Annexure 1.** **(Will furnish shortly)**

FREIGHT HANDLING

SECTION – 6

1. IN-HALL FREIGHT HANDLING	**38**
2. MATERIAL HANDLING AT THE SITE	**38**
3. CUSTOMS CLEARANCE AT THE FAIR GROUND	**38**
4. TERMS AND CONDITIONS FOR TEMPORARY IMPORT	**39**
5. SALE OF EXHIBITS BY OVERSEAS EXHIBITORS	**39**
6. EXHIBITION GOODS	**40**
7. APPROVED ON-SITE HANDLING CHARGES	**41**

Freight Handling

1. IN-HALL FREIGHT HANDLING

To provide adequate security, safety, and protection against damage to the Exhibition Hall and in the interest of an efficient, co-ordinated move-in and move-out of goods, no private trucks, cars, fork-lifts or handling equipment (trolleys, lift jacks, etc.) will be allowed inside any of the Exhibition Halls. All such equipment will be provided and controlled by the Official Freight Forwarders who will take over from other forwarders, at the entrance to the Halls.

2. MATERIAL HANDLING AT THE SITE

The Exhibition material can be handled only by the CII approved official agencies, as per the rules. The Organiser has appointed Official Clearing and Forwarding Agents (CFAs) for exhibits and for material handling at the site.

For unloading of goods, cargo handling equipment such as forklifts, mobile cranes and skilled labour will be available at the fair ground, from the official CFAs, on hire. The rates for clearing /forwarding and other services will be settled by the participants with those agents directly, depending upon the quantum of work and kind of job required. The Official CFAs will have their offices at the site during the pre-exhibition period. **Please note that no agency other than the approved agency by CII is allowed to operate for handling / clearing jobs inside the halls earmarked for 7th InnoRail India 2026.**

The Official CFAs operate with modern mechanical equipment (*Forklift, Cranes, Pallette Trucks etc.*) and a specialised labour force of international standards. Through their international network, they will provide detailed shipping instructions and offer services to Exhibitors from the point of origin itself. Official Clearing and Forwarding Agents will offer the Exhibitors information and assistance in respect of (i) re-export, (ii) Warehousing, if exhibit is to be retained for further exhibitions etc. It is suggested that Exhibitors discuss their requirements with official agents and enter comprehensive arrangements.

Normally cases / packets will be allowed, if carried in hand by the Exhibitor. However, handling of heavier exhibit cases will have to be entrusted to the approved agencies only. At the time of movement of exhibits, it is suggested that Exhibitors adhere to the programme prepared for the movement of exhibits by approved agencies. In no way will the Organiser be responsible for damages caused to Exhibits while loading/unloading at the site.

3. CUSTOMS CLEARANCE AT THE FAIR GROUND

India offers the ATA Carnet as means for clearing exhibition goods. Alternatively, goods can be cleared under simple Embassy Bonds, without financial overheads. Bank Guarantees is a third alternative.

4. TERMS AND CONDITIONS FOR TEMPORARY IMPORT

Under the Customs Notification No 3/89 dated 09.01.1989, import of Exhibits for **7th InnoRail India 2026** will be allowed without payment of Import Duty, Import License or Customs Clearance Permit, provided the Exhibits are re-exported within a period of six months from the date of import or any other period stipulated by the Customs Authority. Please refer to pt. 5.4 of the Fair Facts (General Information) section.

The Exhibitor/Importer will have to furnish following documents to the Customs authority in India:

- Re-export Bond for ITC purpose
- Provisional Duty Bond to the extent of Customs Duty payable on the Machines/equipment at the prevailing rates.
- These bonds are required to be supported by a Bank Guarantee at concessional rates approved by the Collectorate of Customs or the Guarantee of the Embassy of the concerned country. Details of Bank Guarantee rates will be available from the approved C&F Agency. The Exhibitors are advised to contact the approved agencies in this regard.
- India is a Member Country for ATA Carnet. The Indian Customs, therefore, will honour ATA Carnet Documents issued by the other Member Countries keeping aside normal Import Procedure such as taking Bonds and preparation of Bills of Entry etc.
- Sale of Exhibits imported for **7th InnoRail India 2026** may be allowed against payment of Customs Duty at prevailing rates as per Import Policy and the Guidelines in force issued by the Reserve Bank of India.
- Official CFAs will provide the Exhibitors up-to-date information on rules and procedures for import of restricted or banned items

5. SALE OF EXHIBITS BY OVERSEAS EXHIBITORS

5. 1 ***General Information:*** Exhibition goods, imported initially via Embassy Bond, ATA Carnet or Bank Guarantee, can be sold after the exhibition after following the procedure laid down.

The goods remain in the Customs Warehouse till such time as the buyers comply with sale conditions. The sale can be affected within the stipulated six-month period and may be extended at the discretion of Customs. On completion of sale, the Guarantee or ATA CARNET will be cancelled.

5. 2 ***Liberalised Provision:***

- Sale of Exhibits, of items which are freely imported:

The items covered are Capital Goods, Raw materials, Intermediaries, Components, Consumables, Spare parts, Accessories, Instruments and goods other than those covered under the Negative List. Any of these goods, may be imported by any person whether he is an Actual User or not without restrictions.

- *Sales of Exhibits, of items which are on the Negative List.*

These may be made against a valid license. For these items, the actual user alone may import such goods unless the Actual User condition is specifically dispensed with, by the Licensing Authority.

5. 3 ***Simple Procedures:*** Following documents to be produced by buyers for Customs clearance of sold exhibits:

Bank attested invoices drawn on buyer
Packing List
Confirmation of order from Exhibitor
Mode of Payment
Technical write-up of solid items
Printed catalogue of items sold, if available
Buyer's importer Code No.

Buyer's GATT and Customs Declaration License if item under Negative List.
The buyer, based on the above documents, and through a Customs Clearing Agent, should submit the necessary Bill of Entry for clearance of Goods. Upon completion of Sale Clearance and Payment of Customs Duty, the buyer can take custody of Exhibits. Upon producing proper and valid documents, the sale procedure can be affected within two to five days.

6. EXHIBITION GOODS

6.1 ***Connections to India:*** All major Airlines have connections to New Delhi.
There are regular freighter services with enough spare capacity.
All major shipping lines touch Mumbai, offering both FCL and LCL facilities.
Alternatives are also available at Chennai and Calcutta Ports.
Modern handling facilities are available at Airports and Ports.

6.2 ***Connections to the Fair Grounds:*** On arrival at the New Delhi Airport, Exhibits are transferred by road to the Fair Grounds under bond. On arrival at Mumbai / Kolkata / Chennai Ports, Exhibits are transferred by rail or road directly to Delhi, again under bond. Transfer time is approximately four to six days by road.

6.3 ***Post Exhibition:*** Goods can be sold after the exhibition to buyers complying with regular import procedures. Goods may be taken for other private demonstrations, subject to permission from Customs. Consumables like printed matter, literature, pamphlets etc. attract no duty. If not being sold or kept for further demonstrations, goods to be re-exported within the stipulated period. The mode of transport for re-export need not be the same as that of import.

7. APPROVED ON-SITE HANDLING CHARGES

TERMS AND CONDITIONS

1.0 It is compulsory on the part of Exhibitors to use the services of approved handling agencies at the Exhibition Site. The packages which can be easily carried in hand can be handled by Exhibitors on their own if they so wish.

2.0 Exhibitors should advise transporters to carry “Weigh-Bridge Certificate” so that, there would be proper assessment of the weight to be handled by the handling agency.

3.0 Exhibitors should send product leaflets along with the packing list to the approved agencies to enable them to study the products in advance for handling at the site.

4.0 Exhibitors are not allowed to order equipment for assembly and erection work from outside. It is compulsory to use the facility made available by approved agencies only.

5.0 These charges are not applicable to the exhibits cleared as temporary imports.

6.0 Charges for storage of empty cases are for the entire duration of the show.

SECTION - 7

1. FIRE AND SAFETY REGULATIONS	**43**
2. PROTOCOL	**43**
3. EXHIBITION CATALOGUE AND ADVERTISEMENT	**43**
4. VISITOR REGISTRATION AT GATE	**44**
5. PHOTOGRAPHS / VIDEOS	**44**
6. LITERATURE / FILM / AUDIO VISUAL DEMONSTRATION	**44**

Additional Information

1. FIRE & SAFETY REGULATIONS

Firefighting equipment will be provided at various points in the exhibition halls. Exhibitors are, however, advised to take due precautions and provide necessary equipment in their own stalls. Exhibitors should also install Guards or Protectors on Machine/Exhibits during demonstrations to avoid injury to visitors. Fire Tenders with firemen will be on duty round the clock in the Exhibition Ground.

a) All exit / entry areas and exit aisles must be kept clear and unobstructed.
b) Compressed gas cylinders are prohibited in the exhibition area.
c) All temporary wiring must be accessible and free from debris and storage material.
d) No storage of any kind is allowed behind booths or near electrical services.
e) All empty cartons and crates must be labelled and removed for storage.
f) Helium balloons are not allowed inside the halls.

Note: Smoking is strictly prohibited inside the exhibition halls during set-up, show days and dismantling periods.

2. PROTOCOL

The Protocol will be functional for VIPs, Diplomats and senior guests. Exhibitors are advised to send details of their most important guests with programme of their visits well in advance to facilitate their visit to the Fair.

3. EXHIBITION CATALOGUE AND ADVERTISEMENT

The Organiser will bring out an official **Catalogue** of the Exhibition. All confirmed Exhibitors are entitled to free entry into the Fair catalogue. An Exhibitor representing a 'Group' of Companies will be entitled to one free entry in the Catalogue and additional entries for each participating company in the Group @ Rs 5000/- (*for Indian Companies*) or US$ 150 (*for Overseas companies*). Details of each company must be submitted individually on **Form No 3.**

The catalogue will be compiled on the basis of the information given by the Exhibitors in **Online Form to be filled in on your user dashboard** before **31st October 2026**. In case Organiser does not receive this within the stipulated date, the company's information will either not be included in the Fair Catalogue or Organiser reserves the right to use any information available with him. All Exhibitors will be entitled to a free copy of the catalogue.

Business visitors would be keen to know about the business opportunity that your company can offer them at the fair.

Exhibitors are requested to complete and return the Form No 3 to Organiser by **31st October 2026.** This facility is free of charge. The return of this form is mandatory.

Advertisement in Catalogue: Advertisement opportunities are available in the Fair catalogue to promote products during and after the fair period. Giving details is attached with this booklet. Last date for receiving advertisement is **31st October 2026.** Advertisers are entitled to a free copy of the catalogue.

4. VISITOR REGISTRATION AT GATE

Organiser has made arrangement for registering each business visitor to the **7th InnoRail India 2026**. Registration Desks will be located at the main Entrance of the Gate.

5. PHOTOGRAPHS / VIDEOS

The Organiser has exclusive rights to take photographs and films of all Exhibition stalls. Prior permission of the Organiser will be essential for taking photographs and films by the Exhibitors. The Exhibitors can, however, take photographs of their own stall and visitors to their stands.

6. LITERATURE / FILM / AUDIO VISUAL DEMONSTRATION

Exhibitors are requested to refrain from displaying Videos /films / Literature that may be considered politically or culturally objectionable or incorrect.

The Organiser is empowered to remove any such display material in order to facilitate the smooth conduct of the event.

EXHIBITOR PUBLICITY

SECTION - 8

1. SPONSORSHIP AVENUES **46**

2. MEDIA / PRESENTATION LOUNGE **46**

3. ADVERTISMENT IN EXHIBITORS CATALOGUE **46**

4. FAIR DAILY **46**

Exhibitor Publicity

The Organiser will undertake general publicity of the Exhibition. Exhibitors are not allowed to use the Fair Ground or inside the Exhibition halls for publicity purpose. Distribution of printed pamphlets / literature is limited within the stalls of the respective Exhibitors.

1. SPONSORSHIP AVENUES

A wide range of sponsorship avenues such as Exhibitor Catalogue &, Exhibitor / Visitor delegate badges, Hall Layout Plans, on Flagpoles, and Bunting at Venue are available for Exhibitors at **7th InnoRail India 2026**. Details of Charges and Quantity are annexed as **Annexure 3.**

2. MEDIA / PRESENTATION LOUNGE

A fully furnished and operational Presentation Lounge and Media Centre will be provided to the press for exclusive coverage of the show. The centre will house computers with modems, fax machines, telephones etc. for the media to be operational on site. This is open to all Exhibitors for Press briefing during Media hour and Private Presentation with prior intimation and subject to availability.

3. ADVERTISMENT IN EXHIBITOR CATALOGUE

The Exhibitor Catalogue offers good exposure to the company both during and after the show. Advertising in the Catalogue provides the benefit of calling more attention to your products / services and company.

4. FAIR DAILY

Organiser will publish a Daily News Bulletin each morning during the Exhibition period covering important events of the previous day. Every participant will receive a copy. Exhibitors may even consider sponsoring these Daily News Bulletins.

SECTION - 9

ANNEXURES

Annexure 1 - Directory of Official Agencies 48

Annexure 2 - Sponsorship Avenues 54

All the FORMS are available on your user Dashboard with the deadline.

ANNEXURE 1

DIRECTORY OF OFFICIAL AGENCIES

1. CLEARING AND FORWARDING AGENTS

2. BUILT-UP STAND CONTRACTORS

Annexures

ANNEXURE - 1

OFFICIAL AGENCIES

1. Official Fright Forwarding Agencies

The movement of exhibition display goods / material will be handled only by the CII approved agencies at 7th InnoRail India 2026. The following are the three agencies appointed for 7th InnoRail India 2026.

Buhariwala Logistics
1310 Pragati Tower, 26 Rajinder Place,
New Delhi – 110 008. INDIA

Mr. Tahir Ali Shaikh
Country Head Exhibition
Mobile no.: +91-9892503453
Email – intl@buhariwalasglobal.com

Mr Anil Maherra
Senior Manager Operation
Mob No.: - +91 – 9821892645
Email id: - mkt@buhariwalasglobal.com

Mr. Hitesh Solanki
Manager Event & Exhibition
Mobile no.: + 91 -8291819017
Email – mkt03@buhariwalasglobal.com

R. E. Rogers India Pvt. Ltd.
1, Commercial Complex, Pocket H & J,
Sarita Vihar, New Delhi - 110 076

Mr. Sushil Upadhyay
Chief Operating Officer
Mobile No: +91 9818451472
Email: Sushil@rogersworldwideindia.com

Cargo Handling Equipment's will be made available at the venue by the approved agencies for handling and clearing on hire basis for Loading / Unloading of Goods and heavy Exhibits. The rates for Clearing / Forwarding and other services will be settled by the participants with them directly depending upon the quantum of work and job required to be done. The Official C&F agency will have a site office at the venue during the pre, during and post exhibition period. Please note that NO AGENCY other than the approved agency by CII is allowed to operate for the handling / clearing job for at the exhibition venue.

Exhibitors are requested to contact them for obtaining names, addresses, etc. of their associates in their areas. Official clearing and forwarding agent will offer to Exhibitors information & assistance in respect of

(i) Customs- import and export formalities
(ii) Octroi exemption & formalities
(iii) Repacking & re-export
(iv) Warehousing. It is suggested that Exhibitors discuss their requirements with official agent and enter into comprehensive arrangements.

The Exhibitors should pay the concerned agency directly for their services. Hire of labour from an outside agency will not be allowed in the exhibition venue.

Normally cases weighing up to 50 kgs will be allowed to be hand carried by the Exhibitors themselves. However, handling of heavier exhibit cases will have to be entrusted to the approved agency only. At the time for setting up and movement of Exhibits, it is suggested that Exhibitors adhere to the programme prepared for the movement of exhibits by approved agency.

Approved Tariff

The following tariff card / rate is approved for on-site freight handling by Freight Forwarders

S No	Description of Works	Tariff (in Rupees) @
		Up to 2 tonns
1	Off Loading & shifting to stand per 500 Kgs (Minimum)	380.00
2	Unpacking & placement per 500 Kgs	380.00
3	Repacking with same packing material	380.00
4	Removal from stand and loading on vehicle in one operation	380.00
5	Removal of empties to storage and return after the closure of the exhibition	380.00
6	Heavy lifts charges Single piece (extra charges)	2001 to 4000 Kgs - 15 % 4000 to 10000 Kgs - 20 % above 10000 Kgs - 25 %
7	**Hire Charges of Equipment's**	
	Hydraulic Pallet Truck – (per hour charges)	190.00
	Forklift - 3 tonns (per hour charges)	450.00
	Forklift - 5 tonns (per hour charges)	650.00
	Crane - 10 tonns (per hour charges) (Minimum 1 Hour)	1100.00
	Crane - 15 tonns (per hour charges) (Minimum 1 Hour)	1400.00
	Crane - 20 tonns (per hour charges) (Minimum 1 Hour)	1700.00
	Crane - More than 20 tonns	Quote upon request
	Labor - (per hour charges)	150.00

8	Night charges (Applicable from 2100 hrs. to 0800 hrs.)	25%
9	GST and any other Government approved tax	18%

TERMS AND CONDITIONS

- It is compulsory on part of the Exhibitors to Use Services of Approved Handling Agents at the Exhibition Venue. The packages which can be easily carried in Hand (package not exceeding 50 kg each) can be handled by the Exhibitors on their own, if they wish to do so.
- Exhibitors should advise transporters to carry “Weigh Bridge Certificate” so that, there can be proper assessment of the weight to be handled by the agency.
- Exhibitors should send product leaflets along with the packing list to the approved agencies to enable them to study the product in advance for proper handling at venue.
- Charges for storage of empty cases are for the entire duration of the show.
- The exhibitors are not allowed to order equipment for assembly & erection work from outside.
- For volume shipments 1CBM – 335 Kgs.
- In case the machine is bare on the base, the removal of the base would be treated as unpacking & would be charged accordingly.
- Please note that all mechanical handling equipment will be made available on venue on Prior intimation and requirement only.

HANDLING OF EXHIBITS, CUSTOMS AND IMPORT PROCEDURES

The official Clearing & Forwarding Agencies of _____ would assist in handling & completing customs formalities, if required. The exhibitor would be required to contact them directly for such assistance.

STORAGE OF EMPTY CASES

Storage facility both for Indian and Overseas participants will be provided by the official Clearing & Forwarding Agency on request as per schedule of rates. Empty cases will not be allowed to be kept anywhere in the venue area. These will have to be removed at least 24 hours before the opening of the Fair failing which CII will have the right to remove the material and will keep this in the store and bill the concerned participants accordingly.

2. BUILT-UP STAND CONTRACTOR

SHRI BALAJI EXIMS
E-3, Dhawandeep Building,
6 Jantar Mantar Road,
New Delhi – 110001

Mr. Bharat Achhra
Mobile No.: +91 9311285028
Email: info@shribalajieximS.com; furnituresbe@gmail.com



ANNEXURE – 2

SPONSORSHIP OPPORTUNITY

Sponsorship Opportunity

Supporter Options for InnoRail India 2026 (Exhibition)

	Number of Supporters	EVENT	PLATINUM	GOLD	Lanyard	Badges	Lanyard & Badges	SILVER
		1	4	6	2	2	2	8
	Amount	INR 35 Lakh	INR 25 Lakh	INR 15 Lakh	INR 8 Lakh	INR 8 Lakh	INR 15 Lakh	INR 8 Lakh
		USD 35,000	USD 25,000	USD 15,000	USD 10,000	USD 10,000	USD 15,000	USD 10,000
Advantages	**Details**	**Raw Space 72 Sqmt.**	**Raw Space 36 Sqmt.**	**Raw Space 24 Sqmt.**	**Raw Space 12 Sqmt.**	**Raw Space 12 Sqmt.**	**Raw Space 24 Sqmt.**	**Raw Space 12 Sqmt.**
Fascia at Main Entry Gate (24 Hrs. visibility) & Main Entry Hall	Supporter's logo will appear with InnoRail India 2026 details logo on the main fascia to be put up at main entry gate of the venue facing the main road and shall remain there from the setting up to the end of the show.	Yes	X	X	X	X	X	X
SIDE PANEL at Main Entry Gate (24 Hrs. visibility)	Supporter's logo will appear on the SIDE PANEL to be put up at main entry gate of the venue facing the main road and shall remain there from the setting up till the end of the show.	X	Yes	X	X	X	X	X
Fascia at entry point of Main Hall	Supporter's logo will appear with InnoRail India 2026 details logo on the fascia at the entry point of the Main Hall	Yes	X	X	X	X	X	X
SIDE PANEL at entry point of Main Hall	Supporter's logo will appear on the SIDE PANEL to be put up at main entry point of the Main Hall	X	Yes	X	X	X	X	X
Outside Hoarding	Supporter's logo will appear with InnoRail India 2026 details on the fencing wall. (Artwork to be provided by supporter)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Buntings	Supporter Logo on Buntings	6	4	2	1	1	1	X
'Thank You Supporter' hoardings at different locations within the Venue	High visibility hoardings with Logos of all supporters at prime locations around the inner boundary of the fairground.	Yes	Yes	Yes	Yes	Yes	Yes	Yes
A4 Color Advertisement in the Exhibitor Catalogue.	Artwork to be provided by Supporter.	Back cover	Inside front cover, inside back cover / page facing inside back cover	Yes	Yes	Yes	Yes	Yes
Logo of supporter on the Home Page of InnoRail 2026 Website Page	Supporter's Logo link will be provided on the home page of InnoRail India 2026.	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Visitor Registration Form on Website	Supporter's Logo will appear on the Visitor Registration form on the InnoRail India 2026 Website Page.	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Catalogue Thank you supporter page	Supporter's Logo will appear on the Thank You supporter page in the catalogue	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Company Logo on Admit Card	Supporter's logo will appear on the Admit Cards. This being the most visible and widely distributed element of communication.	Yes	X	X	X	X	X	X
Visitor Promotion Direct Mailers, Promotional mailers for email blast	Supporter's logo will appear on the Direct Mailer which will be sent to select database of business visitors, your clients, and dealers inviting them to visit the show. Electronic direct mailers will also be sent.	Yes	Yes	Yes	X	X	Yes	X

****